

**PTA General  
Meeting Minutes  
September 16th, 2016**

**Board member attendees**

Principal - Pamela VanDerWolf

Vice Principal - Britt Kuether

PTA President - Christy Marten

PTA Vice President - Helen Shum

PTA Secretary - Sarah Groom

PTA Treasurer - Morgan Nystrom

Grant writer coordinator - Pamela Reddi

Parents: Helen Sydon, Liz Davis, Allison Younger, Jen Hendrickson, Mary Cunningham, Cerissa Reyeve, Winie Greenberg, Stephanie White

— Also present Judy Scott, Pamela VanDerWolf's mentor.

**Welcome and overview of PTA Mission & values.**

Update and approval of Standing Rules. Edit regarding general meeting schedule. There will be 4 per academic year, held at school in the evenings on the 2nd Wednesday of odd months. Next GM November 9th.

**Principal's Report — Pamela VanDerWolf**

Positive start to the academic year.

- First round of safety drills has taken place. All went smoothly.
- Teachers, grade 1-3 are currently evaluating their pupils on who would benefit from being on the

Reading

Results program.

- Following the success of Principal's Coffee, held following the first round up, planning to hold once a month. Proved a great forum for open dialogue.

- Teachers now have committees:

- Round-up

- Outreach

- Climate. Works on how to create the best learning environment; positive behavior, public spaces.

- Working on new safety procedures.

- New dismissal procedures felt successful by the majority. The children are feeling safe and the teachers are finding all easier to manage.

- Ramona, pile driving update.

- Meeting took place with the Noise Review Board. Included, PPS board member Amy Kohnstamm, a parent representative and a noise impact specialist and a Director from Hoyt Street Property. Discussed two issues:

- How will it impact learning inside the building?

- How will recess be managed?

Hoyt Street Property looking to help mitigate sound, on site and off.

Question about why the work can't be done when the kids aren't in school. They can't do the work at weekends but are looking into specific times. School has asked for the work to be pushed to November & December when there are fewer in school days.

- Hoyt Street Property are not considering any other construction method. Start date predicted mid October.

## **Treasurer's Report – Morgan Nystrom**

- Please see attached Treasurer's Report for complete details.
  - Overview of PTA and Foc and explanation that all monies raised come together: Grants, turf field banner sales, school campaigns, Auction fundraisers, dining nights. The mass of the money raised goes to funding EAs and FTE's.
- \$248k total raised 2015/16

## **Friends of Chapman / Committee Reports**

### Auction – Veery Harper

- Friday November 18th at Pure Space in the Pearl.
- Request, the procurement team needs volunteers. Email [veeryharper@gmail.com](mailto:veeryharper@gmail.com) and [janelmartinez@msn.com](mailto:janelmartinez@msn.com)
- Classes creating art pieces for the Auction. Volunteer helpers required Morgan happy to help. Email; [moko\\_77@yahoo.com](mailto:moko_77@yahoo.com)

### Chapman Foundation

- \$230k is the goal for the year.
- Teachers have a wish list at Childs Play receiving a 10% discount.

### Grants – Pamela Reddi

- Application in for Reading Results grant. Will hear before end of October.
- Applying for grant to fund a new play structure.
- Request for volunteers; grant writers and/or anyone with expertise.

### Dining Nights – Kelly Farrell

- Dining nights will take place each month, whenever possible, on the Tuesday before late opening Wednesday. 10% of all takings, throughout the evening go back to Chapman.
  - North 45 20th September
  - Laughing Planet on 21st Ave 18th October
  - Taste. Date night themed. November Date TBC (possibly a Saturday)

### Room Parent

- Shaunna Levy helps coordinate room parent and communication with teachers.

### Volunteer Coordinator

- Looking to include a more effective way to recruit and organize volunteers.
  - New volunteer form: Idea that it can help build groups of volunteers around different areas/ interests, ultimately helping direct the volunteers successfully. Also reaching out and including parents that do have time in the evenings or parents with small pre-school children, that have previously may have felt overlooked - for example, noting opportunities that can be done at home or during evenings.
- Britt would like to have a pool of volunteers whom she can send requests to.

## **Old Business**

- Play Structure Update. Morgan is working with architects, exploring options for a new play structure or laying a new surface on school grounds. The gym is small and also houses the cafeteria. The school needs to work at updating the spaces. Gym is 2400sq ft, 4800 - 6000 is the ideal size. Actively looking at grants to fund the development.
- School Supplies – Helen Shum  
Asking parents for money across most grades, instead of providing supplies has been welcomed and proved a success. All costs fronted by the PTA for school supplies are on track to be covered by parent contributions.

### **Announcements**

- Swift Pizza Night. Watch the swifts before the migrate. Every Friday and Saturday night.
- Parent forum. Looking to hold Education nights, featuring guest speakers.
- Position for Outreach Coordinator filled by Monique Eldridge
- Open position: Chapman Foundation Vice Chair.
- Position of Wordpress guru accepted by Liz Davis.
- To create a volunteer badge, please email a selfie to [jhansen@pps.net](mailto:jhansen@pps.net). Please title it Volunteer Badge and list your first and last name.